



APPLICATION FOR MEMBERSHIP Board of Directors and Patient / Resident Representatives for Board Committees

1. Instructions

To apply to be on the Board of Directors for Deep River and District Health, which includes the Deep River & District Hospital, the Four Seasons Lodge Long-Term Care Home, and the North Renfrew Family Health Team, or to become a Patient / Resident Representative on a Committee, please complete this form and submit it with your reasons for interest and relevant background.

Please submit your completed form by mail, fax, e-mail, or drop it off at the following address:

Attn: Kelsea Madore
Deep River & District Health
117 Banting Drive
Deep River, Ontario, K0J 1P0

Email: kmadore@drdh.org
Fax: 613-584-9635

The deadline for applications is: **April 15**

For more information about the application process, please contact:
Kelsea Madore, Executive Assistant - tel. 613-584-3333 ext. 7100 or kmadore@drdh.org.

2. Applicant Contact Information

Surname: _____ **First Name:** _____ **Middle Initial:** _____

Home Address:
(incl P.O. Box) _____

City: _____ **Province:** _____ **Postal Code:** _____

Cell Phone Number: _____ **Home Phone Number:** _____ **Business Phone Number:** _____

Email Address: _____

Date of Birth:
(YYYY-MM-DD) _____

Preferred Method of Contact:	Cell #	Home #	Business #	Email
_____	_____	_____	_____	_____



3. Eligibility Criteria and Conditions of Appointment

- a. Individuals must be at least 18 years old.
- b. Undischarged bankrupts are ineligible to serve.
- c. Employees or medical and professional staff members working at the organization are not eligible.
- d. Individuals are expected to commit the time required to perform Board and Committee duties.
- e. Individuals must fulfill the requirements and responsibilities of their position and must comply with the Public Hospitals Act and other legislation governing the organization, the by-laws and policies, and all other applicable rules.
- f. Individuals must be interviewed by the Nominating Committee. Directors will be elected by the Members of the Corporation and Patient / Resident Representatives on Board Committees will be appointed by the Board of Directors.

4. Knowledge, Skills, and Experience

The Board seeks a complementary balance of knowledge, skills, and experience. Please indicate your areas of knowledge, skills, and experience by completing **Schedule A** to this application.

5. Please give a brief statement on why you would like to serve on the Board of Directors or as a Patient / Resident Representative on a Board Committee.

6. Please give a brief “bio” about yourself, including your work and volunteer experience.



7. Conflict of Interest Disclosure Statement

Board Members and Patient / Resident Representatives on Board Committees must avoid conflicts between their self-interest and their duty to the organization. In the space below, please identify any relationship, personal or professional, that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the Board or a Committee.

8. Declaration

By submitting this application, I declare the following:

- a. I meet the eligibility criteria and accept the conditions of appointment set out above;
- b. I certify that the information in this application is true.

Signature: _____ **Date:** (YYYY-MM-DD) _____



Application for Membership: Schedule A

Knowledge, Skills, and Experience

Please indicate your areas of knowledge, skills, and experience by completing the table below. Please note that it is not expected that you possess knowledge, skill or experience in all the areas set out in the table.

Knowledge, Skills, and Experience																					
	None (0)			Novice (1)			Good (2)			Advanced (3)			Expert (4)								
Name:	Finance and Accounting	Business Management	Human Resources Management	Health Care Admin & Policy, Needs, Trends	Clinical	Government & Gov Relations	Public Affairs and Communications	Construction	Legal and Ethics	Strategic Planning	Patient & Health Care Advocacy	Risk Management	Information Technology	Project Management	Education	Research	Quality & Performance Management	Labour Relations	Governance & Board Functioning	Safety	Needs of Equity-Deserving* Populations Example:

**Equity-deserving populations are communities that experience significant collective barriers in participating in society. This could include attitudinal, historic, social and environmental barriers based on age, ethnicity, disability, economic status, gender, nationality, race, sexual orientation and transgender status, etc.*